

Teaching Assistant – Whole School Support & Specialist Personal Care

Job Title: General Teaching Assistant SEND
Location: Moorside Primary school and Nursery
Hours: 32.5
Salary: Band CD, Point 6 with SEN allowance
Reports to: Headteacher / SENCO / Class Teacher
Fixed Term: initially to 31st July 2027

Job Purpose

We are looking to appoint a **caring, flexible and enthusiastic Teaching Assistant** to join our team.

This is a varied and rewarding role for someone who enjoys working with children across the primary age range and is happy to **work flexibly across the school, from Early Years through to Year 6.**

A key aspect of the role will be providing dedicated support to a child with Special Needs, including assistance with mobility and personal care. The successful candidate will be committed to promoting the child's dignity, independence, inclusion and full participation in school life.

Alongside this specialist support, the successful applicant will be expected to work as part of the wider school team, supporting learning, play and children's development across different year groups as required.

Main Duties and Responsibilities

Whole School Support

- Work flexibly across the school, supporting children from **Early Years to Year 6.**
- Work under the direction of teachers and the SENCO to support children's learning and development.
- Provide classroom, small-group and individual support as required.
- Support children with a range of learning, social, emotional and physical needs.
- Assist teachers in preparing and delivering engaging activities.
- Support children during lessons, playtimes, lunchtimes, assemblies, trips and other school activities.
- Build positive and nurturing relationships with children of different ages and abilities.
- Encourage children's confidence, independence and participation.
- Be adaptable and willing to respond to the changing needs of the school.

Specialist Support for a Child with Special Needs

- Provide one-to-one support to enable the child to access learning and participate fully in school life.
- Support the child to move safely around the school and access different learning environments.

- Assist with positioning, transfers and mobility in accordance with the child's individual care plan and appropriate moving-and-handling procedures.
- Support the safe use of any specialist equipment or mobility aids following appropriate training.
- Be aware of the child's individual needs, including fatigue and the need for appropriate rest periods.
- Encourage independence and enable the child to do as much as possible for themselves.
- Support positive relationships and inclusion with peers.
- Work closely with the class teacher, SENCO, parents/carers and relevant professionals.

Personal Care

The successful candidate will be required to provide **personal care** for the child as part of their role, always maintaining dignity, privacy and respect.

This may include:

- Supporting toileting and changing.
- Assistance with dressing and undressing when required.
- Supporting personal hygiene and handwashing.
- Assistance with eating and drinking where identified within the child's care plan.
- Supporting the child with other agreed personal-care routines.
- Following the child's individual healthcare plan and relevant risk assessments.
- Reporting any concerns regarding the child's health or wellbeing to the appropriate member of staff.

Appropriate training and guidance will be provided. The role should not involve manual lifting or carrying unless specifically assessed, trained and authorised in accordance with the school's moving-and-handling procedures.

Safeguarding and Wellbeing

- Promote and safeguard the welfare of all children.
- Follow school safeguarding, health and safety, confidentiality and behaviour policies.
- Maintain professional boundaries at all times.
- Respond appropriately to children's individual needs and communicate concerns promptly.
- Contribute to creating a safe, inclusive and welcoming environment for every child.

Person Specification

Essential

The successful candidate will:

- Have experience of working with children, preferably within a school or similar setting.
- Be enthusiastic about working with children from **Early Years through to Year 6**.
- Be flexible and able to adapt to different age groups, classrooms and responsibilities.
- Have a caring, patient and nurturing approach.
- Be willing and confident to undertake personal-care duties.
- Be able to support a child with physical needs in accordance with appropriate guidance and training.
- Have excellent communication and interpersonal skills.
- Be able to work effectively as part of a team.
- Be reliable, responsible and able to use their initiative.
- Have a commitment to inclusion and enabling all children to participate fully.
- Be willing to undertake relevant training relating to the child's needs, moving and handling, personal care and specialist equipment.
- Have a commitment to safeguarding and promoting children's welfare.

Desirable

- Experience of working across more than one primary year group.
- Experience working in an Early Years setting.
- Previous experience supporting children with physical disabilities or additional needs.
- Experience providing personal care to children.
- Experience using specialist mobility or moving-and-handling equipment.
- Relevant childcare, Teaching Assistant, health or social care qualification.

Personal Qualities

We are looking for someone who is:

- **Caring and compassionate**, with children's wellbeing at the heart of their work.
- **Flexible and adaptable**, able to move confidently between different year groups and responsibilities.
- **Patient and encouraging**, helping children to develop confidence and independence.
- **Respectful and discreet** when providing personal care.
- **Enthusiastic and positive**, with a genuine enjoyment of working with children.
- **Proactive and reliable**, able to recognise when support is needed and use their initiative appropriately.
- **A strong team player**, willing to work collaboratively with teachers, support staff and families.
- **Committed to inclusion**, ensuring that every child is supported to participate and achieve their potential.

What We Can Offer

- A varied and rewarding role working with children across the primary age range.
- The opportunity to make a meaningful difference to a child's education, independence and school experience.
- A supportive and collaborative school team.
- Appropriate training and guidance to support the specialist aspects of the role.
- Opportunities to develop experience across **Early Years, Key Stage 1 and Key Stage 2.**

Safeguarding

[School Name] is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

The successful applicant will be subject to appropriate pre-employment checks, including an **enhanced DBS check**, in accordance with the school's safeguarding procedures.