

**PERSON SPECIFICATION**

**JOB TITLE: General Teaching Assistant**

| **Essential upon appointment** | **Desirable on appointment** (if not attained, development may be provided for successful candidate) |
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| **Knowledge** |  |
| * An awareness of child/young person’s development and learning * An understanding that children/Young people have differing needs | * Good understanding of child development and learning processes * Knowledge of Behaviour management techniques * Knowledge of Child Protection and Health & Safety policies and procedures * Knowledge of inclusive practice |
| **Experience** |  |
| * Experience appropriate to working with children in an learning environment * Experience of working with children diagnosed with ASD |  |
| **Qualifications** |  |
| * Relevant NVQ Level 2 qualification or equivalent | * Relevant NVQ level 3 * Appropriate first aid training (Dependent on the schools needs - insert as appropriate) |
| **Occupational Skills**   * Good written and verbal communication skills: able to communicate effectively and clearly and build relationships with a range of staff, children, young people, their families and carers * Good reading, writing and numeracy Skills | * Basic ICT Skills |
| **Personal Qualities** |  |
| * Demonstrable interpersonal skills. * Ability to work successfully in a team. * To work with outside agencies who support the development programme for children with additional needs. * Confidentiality * Flexibility | * Creativity |

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| **Other Requirements** |  |
| * Enhanced DBS Clearance * To be committed to the school’s policies and ethos * To be committed to Continuing Professional Development * Motivation to work with children and young people * Ability to form and maintain appropriate relationships and personal boundaries with children and young people * Emotional resilience in working with challenging behaviours and attitudes * Ability to use authority and maintaining discipline * An empathy for equality & diversity * The ability to converse at ease with customers and provide advice in accurate spoken English is essential for the post |  |