



## Moorside Infant School Charging & Remission Policy

### Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

The Policy for Charging and Remission has been determined by the Governors. It lays down the circumstances under which any charges will be made and sets out the criteria under which all or part of the costs of an activity will be remitted.

The Headteacher however, may invite parents/guardians to make voluntary contributions in the form of money or other indirect help. No pupil will ever be left out of an activity because his or her parents cannot or will not contribute in any way.

### Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Educational visits;
- Sporting activities which require transport expenses;
- Visits to or by a Theatre Company;
- Musical events
- Visits from poets or Authors

### After School Activities

The school offers additional activities after school. A qualified coach or teacher, who is not a member of the school staff, usually runs and organizes these sessions. We make a small charge for these sessions.

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### **Payment for Damage**

The Headteacher may ask parents to contribute to the cost of any damage caused to school property or books.

This policy will be reviewed annually.

March 2017.